A meeting of the Regional Community Institute of Northeast Florida, Inc. (the Institute) was held on Monday, October 27, 2008, at 1:35 PM, at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida, 32216.

**President Stern** called the meeting to order with the following members present representing a quorum:

Hugh Fish, Karen Stern

Others: Skip Cramer, Wilfredo Gonzalez, Barbara Goodman, Mary Alice Phelan, Cheryl Robitzsch

**President Stern** welcomed all in attendance, and asked for introductions of attendees and staff.

**Election of Board of Directors**

**President Stern** proposed the slate of new Institute Board Members as Shannon Eller, Wilfredo Gonzalez, Kelli Jo Kilberg, Rob Palmer and Mary Alice Phelan. **Mr. Fish moved approval of slate of officers; seconded by President Stern; motion carried unanimously. President Stern and Mr. Fish excused themselves from the meeting.**

**Future Plans/Consideration of By-Laws**

The incoming Board of Directors placed **Ms. Phelan** as acting President.

**Mr. Gonzalez moved to ratify that Regional Leadership Academy (RLA) graduates are all members of the Institute; seconded by Mr. Cramer; motion carried unanimously.**

**Ms. Goodman moved that, for the purposes of this meeting and until by-laws are adopted, a quorum shall be the number of Members in attendance; seconded by Ms. Robitzsch; motion carried unanimously.**

Members were asked to volunteer for a Nominating Committee, to recommend Officer nominations to the Membership at the next meeting. **Mr. Cramer and Ms. Robitzsch agreed to form the Nominating Committee.**

**President Phelan** called upon Ms. Moehring to discuss future plans, including the proposed changes to the by-laws. Discussion ensued regarding the language and intent of the by-laws. Staff agreed to provide a revision of the by-laws to the members prior to the next meeting.

The next meeting date is set for **Thursday, December 4, 2008, at 1:30 PM** at the Northeast Florida Regional Council, 6850 Belfort Oaks Place, Jacksonville, Florida, 32216.

There being no further business to discuss, the meeting adjourned at 2:31 PM.